Mail completed form to: Ahtna, Inc. ATTN Ahtna Land Department, PO Box 649, Glennallen, AK 99588

For assistance, please call the Ahtna Land Department office at (907) 822-3476 or send an email to ahtnalands@ahtna.net. Please type or print legibly.

Corporate Headquarters
PO Box 649
Glennallen, Alaska 99588
Office: (907) 822-3476
Fax: (907) 822-3495

Anchorage Office
110 W 38th Avenue, Suite 100
Anchorage, Alaska 99503
Office: (907) 868-8250
Fax: (907) 868-8285

Ahtna, Incorporated

Ahtna Application for Commercial Land Use Permits

Applicant's name (first, middle, last, suffix): _____

Mailing address: _____

Phone: _____ Fax: _____ Email Address: _____

Name to appear on lease (if different from above): _____

Mailing address (if different from above): _____

Business Information

Applicant is: ☐ Individual (Sole Proprietor) ☐ Partnership* ☐ Corporation* ☐ LLC* ☐ Other

*If Partnership, what type: _____

*If Corporation or LLC, organized under laws of what state: _____

*If LLC, please list the names and addresses of all members (use a separate sheet if needed):

Name	Address	City	State	Zip

Lease Property Information

If less than 5 years in same business, give prior employment history for each sole proprietor, member, partner or corporation principal (use a separate sheet if needed).

_____

_____

_____

Legal description of proposed lease premises: _____

_____

Proposed use of property: _____

INT. OFFICE USE ONLY: PH☐ M☐ OV☐ E☐ F☐ Rec'd By: _____ Date Rec'd: _____

Requested lease term: _____ Desired commencement date: _____

Present improvements on property: _____

Proposed demolition of present improvements (if any): _____

Type and character of proposed construction (if any): _____

Commencement date of proposed construction:	Completion date of proposed construction:	Estimated cost of proposed construction:

Underground tanks: ☐ Yes ☐ No Rail service required: ☐ Yes ☐ No

Requested leave schedule: ☐ Annual ☐ Semi-annual ☐ Quarterly ☐ Monthly

Lender/Bank Information

Intended method of financing improvements: _____

Lender's name and address

Name	Address	City	State	Zip

Insurance Information

Insurance company _____

General liability policy no.: _____ Casualty policy no.: _____

Names of insurance agents: _____

Bonding company: _____

Bond number: _____ Name of agent: _____

Credit References

Credit references:

Name	Address	City	State	Zip

Authorizations & Acknowledgments

Applicant, on behalf of proposed lessee, has read and understands the Ahtna, Inc. Commercial Land Use Permits Policy:

_____
Printed name of applicant

_____ _____
Applicant's signature *Date*

I hereby authorize any institute to release credit information concerning myself and/or partnership or corporation to Ahtna, Inc.. Authorization is given to enable Ahtna, Inc. to evaluate my request to lease:

_____ _____
Signature *Date*

Additional Information

Space for additional information:

_____

_____

_____

_____

_____

_____

Non-refundable Administrative Fee

With applicant's formal application to lease, applicant will include payment of a Five Hundred Dollar ($500.00) administrative fee. Even if the application is denied, the fee will be retained to defray administrative costs. Ahtna, Inc. may increase the administrative fee from time to time when an increase becomes necessary to cover cost. Applicant will reimburse Ahtna, Inc. for all costs associated with the appraisal and survey (if paid for by Ahtna) if applicant does not execute the lease after it has been approved by the Ahtna Board of Directors.

Credit Application/Information

Full Business Name: _____

Credit amount requested: _____ Have you had an account under a different name? ☐ Yes ☐ No

Have you ever filed bankruptcy? ☐ Yes* ☐ No *If yes, when? _____ State filed in: _____

Street: _____ State/Province and Zip: _____

Phone: _____ Fax: _____ Website: _____

Check one: ☐ Individual (Sole Proprietor) ☐ Partnership* ☐ Corporation* ☐ LLC* ☐ Other

State of incorporation: _____ Year: _____

Billing Address/Information

Accounts Payable Contact: _____

Street: _____ State/Province and Zip: _____

Phone: _____ Fax: _____ Website: _____

Email #1: _____ Email #2: _____

Invoice format: _____ ☐ Mail ☐ Email (preferred): _____

Trade References

Full Name of First Reference: _____

Address (Street or PO Box): _____

City: _____ State/Province and Zip: _____

Phone: _____ Fax: _____ Email: _____

Full Name of Second Reference: _____

Address (Street or PO Box): _____

City: _____ State/Province and Zip: _____

Phone: _____ Fax: _____ Email: _____

Full Name of Third Reference: _____

Address (Street or PO Box): _____

City: _____ State/Province and Zip: _____

Phone: _____ Fax: _____ Email: _____

Bank Reference

Name: _____ City, State, Zip: _____

Name of Contact: _____ Title: _____

Phone: _____ Fax: _____ Email: _____

Disclosure & Agreement

The information on page 4 has been provided in confidence for the purpose of obtaining credit and is warranted to be true. Applicant authorizes Ahtna, Inc. to investigate the references listed. The undersigned individual who is either a principal of the credit applicant or a sole proprietorship of the credit applicant, recognizing that his/her individual credit history may be a factor in the evaluation of the credit history of the applicant, hereby consents to and authorizes the use of consumer credit report on the undersigned by Ahtna, Inc., from time to time as may be needed, in the credit evaluation process. Accounts past due are subject to credit discontinuance without notice. Interest shall accrue on all past due balances at the rate of 10.5% per annum.

_____ _____
Printed name of owner or officer *Title*

_____ _____
Signature *Date*

Credit Information Release Form

_____ Date: _____

_____ Account #: _____

_____

_____

The individual/company shown below has authorized release of credit information to Ahtna, Inc. Please provide the information requested below and return promptly via fax or email. Should additional information be needed, please contact the Ahtna Land Dept. at ahtnalands@ahtna.net or (907) 822-3476.

Authorization to Release Credit Information

I hereby authorize release of credit information to Ahtna, Inc. for:

_____
(Individual/Company)

_____ _____ _____
Print Name *Authorized Signature* *Title* *Date*

Credit Information Requested

Average Balance: $ _____ Times Overdrawn: _____ Date Account Opened: _____

Date Account Opened: _____ Prompt Payments? ☐ Yes ☐ No

High Credit Amount: $ _____ Current Balance: $ _____

Amount Past Due: $ _____ Terms: _____

Comments: _____

_____

Bank Release Form

_____ Date: _____

_____ Account #: _____

_____

_____

The individual/company shown below has authorized release of credit information to Ahtna, Inc. Please provide the information requested below and return promptly via fax or email. Should additional information be needed, please contact the Ahtna Land Dept. at ahtnalands@ahtna.net or (907) 822-3476.

Authorization to Release Credit Information

I hereby authorize release of credit information to Ahtna, Inc. for:

_____
(Individual/Company)

_____ _____ _____
Print Name *Authorized Signature* *Title* *Date*

Credit Information Requested

Average Balance: $ _____ Times Overdrawn: _____ Date Account Opened: _____

Loan History:

Available Credit: $ _____

Secured Credit: $ _____

Current Balance: $ _____

Manner of Payment

☐ Discounts _____

☐ Prompt

☐ Slow _____ Days

Comments: _____

_____

_____

Land Dept.

Environmental Questionnaire for New Lessee

1. What is the nature of your business activity or plans for use on this property? _____

_____

_____

a. Do you plan to repair or maintain vehicles or equipment on this property? ☐ Yes ☐ No

b. Will your business be subject to Title III of the Superfund Amendments and Reauthorization Act of 1986 ("Emergency Planning and Community Right-to-Know Act") based on any extremely hazardous substances, hazardous chemicals or toxic chemicals you plan to use, generate, or store? ☐ Yes* ☐ No

*If yes, what steps have you taken toward compliance under that law? _____

_____

_____

2. What waste materials do you anticipate generating?

a. Hazardous Waste? (See 40 CFR, Part 261 for definition) ☐ Yes ☐ No

b. Used or Waste Oil? ☐ Yes ☐ No

c. Other? _____

_____

3. Are you aware of the action to be taken in the event of a hazardous spill? ☐ Yes* ☐ No

*If yes, explain your course of action? _____

_____

4. Please provide the following information about the property:

a. Are any water wells in use or abandoned? ☐ Yes ☐ No

b. Are lead or lead soldered pipes in use? ☐ Yes ☐ No

c. Is the facility served by the following:

Public water supply? ☐ Yes ☐ No* Public sewer? ☐ Yes ☐ No*

*If no is answered to either of the above, please describe the water source and/or means of sewage disposal, as appropriate:

_____

_____

d. Is there an area on this property that is designated for snow dump? ☐ Yes ☐ No*

*If not, where do you plan to dispose of the snow? _____

_____

5. It is a requirement that all business assets and equipment are placed within lease boundaries. Are you aware of your lease boundaries? ☐ Yes ☐ No

6. Identify all environmental or land use licenses, permits, approvals, authorizations, certifications, notices or filings which are required by any governmental agency for the operation of your business or the construction of any facilities or alteration of any property. Indicate those now held, date of issuance or filing, and date of expiration or date of Application (for those not yet held). If issued or filed, attach copies:

_____

_____

_____

_____

_____

_____

_____

7. Have you ever been denied any environmental license, permit, approval, authorization, or certification?

☐ Yes* ☐ No

*If yes, explain: _____

_____

_____

_____

_____

_____

NEW LESSEE (COMPANY NAME): _____

_____ _____
Date *Printed Name*

Signature: _____

Title: _____